

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on August 11, 2014, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on August 8, 2014.

Present and acting as trustees were:

Donald F. Minner, President
Henry G. Wisniewski, Treasurer
Barbara Pintozzi, Secretary
Carrie F. Carr
William J. Pizzi
Richard J. Ryan, President Emeritus

Absent was:

Carolyn Welch Clifford, Vice President

Also in attendance were:

Detlev Pansch, Executive Director
Ryann Uden, Head of Youth Services
Becky Fyolek, Youth Services Librarian
Cheryl Riendeau, Staff
Mr. Bob Webb, BETA

President Minner called the meeting to order, acknowledged the guests and asked if our guests had any comments. There were no public comments.

President Minner asked if there were questions on the minutes of the July 14 Regular Meeting. There were none. Mr. Minner moved, and Mr. Ryan seconded the motion to approve the minutes of the July 14 meeting as presented.

Ayes: Minner, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Clifford

Motion: CARRIED.

President Minner reviewed notices of annexation received, but not impacting the Barrington Public Library District. Copies of the book *Edward Dart: Preserving the Works of a Mid-Century Architect*, donated by The Pepper Companies, Inc. were passed around. These books will be added to the collection.

Becky Fyolek, the Preschool Outreach Coordinator in Youth Services spoke about how the Youth Services department assists patrons in researching preschools in our library district. In the past, the Library has hosted a preschool fair where participating schools can introduce their program to patrons attending the fair. The last preschool fair we hosted had 44 attendees.

Ms. Fyolek demonstrated the preschool page of the library website and showed a Passport to Preschool video program that was filmed by Ms. Fyolek at the Atonement

Christian Day School. The Passport to Preschool videos offers parents the ability to guide their own preschool research and provide an opportunity to get a preview of the inside of the classroom. All preschools in the area were contacted and offered the opportunity to have Ms. Fyolek produce a video. There are currently eight Passport to Preschool videos on our website with a collective 2,441 views. All children participating in these videos have signed releases from their parents. The Board of Trustees and Ms. Uden thanked Ms. Fyolek for her presentation and Ms. Uden and Ms. Fyolek left the meeting.

Mr. Wisniewski presented the Treasurer's report. Beginning balance was \$5,147,373.44 with receipts of \$595,232.25 and expenditures of \$550,502.07; leaving an ending balance of \$5,192,103.62. This ending balance is \$5,160,150.71 less than that of one year ago. There was a brief discussion regarding Money Market rates, after which, Ms. Pintozzi moved, and Mr. Pizzi seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Minner, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford
Motion: CARRIED.

Ms. Carr and Mr. Pizzi reported on the Audit Committee Meeting, which was held on July 24, 2014. The audit has been completed and the records are in order.

Director Pansch gave his report. The Committee of the Whole meeting is scheduled for Wednesday, September 10 from 6:00 to 7:30 to discuss the Village of Barrington's plans for Lake Zurich Road.

The renovation is substantially complete and the punch list items are being worked on.

The bid notice for the roof and soffits is being published. The pre-bid meeting with Shales McNutt Construction is August 18 and bids are due August 26.

The Board discussed additional roof repairs and the condition of the parking lot. Shaun Kelly at Engberg Anderson is sending estimates and Director Pansch will ask Mr. Kelly about the evaluation process for the roof repairs.

The hiring process for the Head of Operations position is continuing.

The Annual Report to the State Library for fiscal year 2013-14, due August 30, is ready to submit. Mr. Wisniewski moved and Ms. Carr seconded, to approve submission of the Annual Report to the state.

Ayes: Minner, Wisniewski, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Clifford
Motion: CARRIED.

In New Business, the Board discussed hanging previous building dedication plaques and designing a new plaque for the renovation just completed. The trustees discussed acknowledging the taxpayers in the library district on the new plaque.

Use of the new covered bulletin board outside fulfills our obligations for posting meeting notices and agendas. President Minner checked that the website is up to date on the required postings of Board of Library Trustees business.

The successful Polaris upgrade was discussed as well as how replacing a library card can effect a patron's e-book account.

There being no further business, Ms. Pintozzi moved, and Ms. Carr seconded, to adjourn.

Ayes: Minner, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Clifford

Motion: CARRIED.

Adjournment was at 7:27 p.m.

A handwritten signature in cursive script, reading "Barbara Pintozzi". The signature is written in black ink and is positioned above a horizontal line.

Secretary