

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES  
HELD AUGUST 14, 2008**

**1. CALL TO ORDER**

A special meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Monday, August 14, 2008, and was called to order by President Richardson at 7:02 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and President Richardson

Absent: None

**Staff Present:** Treasurer Purcell, Village Administrator Martin, Village Clerk Peterson

**Others Present:** ZBA Member Fortman, Village Attorney Bateman

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Regular Meeting Held July 1, 2008

**Board Action**

A motion was made by Trustee DeJesu and seconded by Trustee Raclaw to approve the minutes, item 4A above. The voice vote was unanimous and the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

A. BACOA – Connie Schofield

Former Village President Schofield thanked the Board for increasing its donation to BACOA from \$750 to \$5,000. She highlighted new programs for caregivers and teenagers who work with the elderly and encouraged residents to refer neighbors who may need BACOA's services.

B. SWALCO Director & Alternate

Mr. Martin reported a resolution is required to give Lake Barrington SWALCO voting privileges by means of an appointment of a Director and Alternate(s).

**Board Action**

A motion was made by Trustee Vonder Haar and seconded by Trustee Schaller to approve Resolution No. 2008-R-25, a Resolution appointing Village Administrator Martin as Director and Trustee DeJesu as Alternate Director to the SWALCO through April 30, 2009 or until such successor(s) are appointed.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

C. Other

President Richardson expressed his regrets for his absence at the July 1, 2008 Board meeting. He assured the board the allegations made during public comment by representatives of D S Arms regarding the process taken into entering a contract with a public relations firm were without merit. He explained the village has a public, transparent process and that binding execution of the contract occurred after board action approved entering into the contract. He thanked the Board for steadfastly standing behind the Village.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**7. CONSENT AGENDA**

None

**8. TREASURER'S REPORT (Treasurer Purcell)**

*Agenda Items 8A – 8F were presented out of sequence.*

A. Discussion of Investment Report for Year Ending 4/30/08

Treasurer Purcell reviewed the report that was distributed with the packet. He reported that as of April 30, 2008 the village has a total of \$6,902,764 in all accounts of the Village. He gave a breakdown of the fund accounts, where they are being held and interest that is being earned compared to last year.

B. Presentation of Draft Audit – Dam, Snell, Taveirne Ltd. (DST)

The draft audit report was included in the packet and a summary was distributed by the auditor at the meeting. Doug Taveirne of DST indicated Carrie Eggleston, who conducted the audit, was in the audience. He briefed the board on the results of the audit noting the biggest fiscal change was due to the Open Space Funding bond, that the core controls are good, and there is a segregation of duty issue that is common for villages of this size. In response to questions by the board, Mr. Taveirne affirmed the village is using good processes and procedures and complimented village staff for providing the Board with reliable financial reports. He gave an overview of how officials can examine the monthly financial Flash Report. President Richardson commended the firm and its staff for their professional service.

C. Approve the Financial Statements as of 06/30/08

Treasurer Purcell reported net income in the General Fund for the first two months of the new fiscal year was \$177,200 compared with \$215,195 for the first two months of last year.

D-E. The Accounts Payable Warrants have been reviewed and should be approved.

**Board Action (C-E)**

A motion was made by Trustee Vonder Haar and seconded by Trustee Schaller to consider by ominous vote and:

- C. Approve the Financial Statements as of 06/30/08
- D. Pay Bills in the amount of \$ 213,919.86 as Listed on the Accounts Payable Warrant "A" Dated August 14, 2008
- E. Pay Bills in the amount of \$ 33,001.13 as Listed on the Accounts Payable Warrant "B" Dated August 14, 2008

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**Board Action (F)**

A motion was made by Trustee Raclaw and seconded by Trustee Burke to:

- F. Pay bills in the amount of \$ 235.00 as listed on Accounts Payable Warrant "C" dated August 14, 2008 (office cleaning)

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, and Vonder Haar  
Nays: None  
Abstain: President Richardson  
Absent: None

President Richardson declared the motion carried. He stated that as a former employee and current client of ServiceMaster he abstains from voting on this warrant and further stated that he had and has no involvement in the selection of the Village's cleaning service.

**9. ADMINISTRATOR'S REPORT**

- A. 319 Grant: Mr. Martin expressed his gratitude to Patsy Mortimer, Flint Creek Watershed Partnership Coordinator, and Kevin Rische of Trillium Landscape for preparing the 319 grant application on behalf of the Village. If awarded, the grant will help fund conversion of a dry detention basin on the side of village hall into a demonstration rain garden and bio-swales.
- B. Apache Drainage Project: Mr. Martin thanked Cuba Township for their work to replace the drain tile on Apache Lane. Trustee Vonder Haar commended the Road District for their work. Mr. Martin also thanked residents for their patience.
- C. Lakeland Estates Roadwork Update: This item was reported by Trustee Vonder Haar in her Public Works Committee report.
- D. Other: Lake County Department of Transportation indicated roadwork is slated for Kelsey Road from Rt. 22 south to Rt. 14 and for River Road from Roberts Rd. to

Kelsey Rd. Richardson asked Martin to inquire about installing wide shoulders for use as bike lanes. The Pepper Road/Route 14 signalization project is proceeding to the design stage and construction is anticipated to begin spring 2009.

**10. CLERK'S REPORT**

Peterson gave highlights of activities planned for the Freedom Festival that is being held in downtown Barrington on September 6, 2008. For more information, go to [www.we-do-care.org](http://www.we-do-care.org).

**11. COMMITTEE REPORTS**

**A. COMMUNITY DEVELOPMENT** (Chair Raclaw) – He deferred his report to Line Items 14D and 14E under New Business in tonight's agenda.

**B. FINANCE & HUMAN RESOURCES** (Chair Vonder Haar) – No report.

**C. INTERGOVERNMENTAL AFFAIRS** (Chair Richardson) – President Richardson reported on state legislature activity regarding the capital budget and submittal of a request for nitrogen removal at the Wauconda Wastewater Treatment Plant.

**D. NATURAL RESOURCES** (Chair DeJesu) – Trustee DeJesu suggested placing a link to the Arbor Day Foundation on the village website. She reported she suspects broadleaf weed herbicide application on the municipal campus killed newer plants in the detention basin. President Richardson will refer staff to resources for organic weed control. Trustee Dejesu stated signs were ordered for the Arboretum and that more native species trees will be planted next year.

**E. PUBLIC SAFETY** (Chair Schaller) – Trustee Schaller reported he met with Mr. Martin and Village Clerk Peterson to review the draft Emergency Operations Plan (EOP). He commended Mr. Martin on the development of the draft EOP and gave an overview on the EOP topics. Mr. Martin stated Lake County Emergency Management Agency submitted comments after reviewing the draft EOP.

**F. PUBLIC WORKS** (Chair Vonder Haar) – Trustee Vonder Haar reported the driveways will be cut back and the final layer of asphalt will be applied in Lakeland Estates beginning next week. Completion is anticipated prior to Labor Day weekend. She thanked residents for their cooperation and patience.

**G. RULES** (Chair Schaller) – No report.

**12. OLD BUSINESS**

**A. CONSIDERATION OF EXTENDING TEMPORARY PERMIT FOR OUTDOOR MUSIC: KELSEY ROADHOUSE**

Mr. Martin reviewed last month's Board action granting a temporary permit to Kelsey Roadhouse to provide live music outdoors and suggested extending the temporary permit through October 4, 2008. He reported on his interactions with a resident who sent a letter regarding the noise level and stated he asked the resident to attend the meeting to speak to the Board. Mr. Martin noted the resident spoke directly with the business owner and that adjustments were made in response to the resident's concerns. Mr. Martin indicated the Class F outdoor liquor license limit of 60 decibels

applies to basic ambient noise level not live entertainment. There were no complaints from any other residents or entities.

Discussion was held on other ways the business can lower or redirect the noise. Trustee Struck suggested the Village examine codes from other municipalities that allow outdoor live music. The Board came to a consensus to extend the license through the end of this season to allow the business to thrive and have staff research the issue further for next season.

**Board Action**

A motion was made by Trustee Burke and seconded by Trustee Vonder Haar extend a temporary outdoor music permit to the Kelsey Roadhouse through October 4, 2008.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

13. **ORDINANCES -None**

14. **NEW BUSINESS**

**A. CONSIDERATION OF A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS STATE POLICE**

Copy of the renewal agreement was provided with the board packet. Mr. Martin reported the renewal gives the Village the authority to work directly with the Illinois State Police (ISP) on fingerprinting for liquor license, amusement license, or massage establishment license applicant.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Raclaw to adopt Resolution No. 2008-R-26 a Resolution Approving and Authorizing the Execution of An Intergovernmental Agreement with the Illinois State Police.

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**B. CONSIDERATION OF A CONTRACT AWARD FOR PAINTING VILLAGE HALL**

Mr. Martin reported the Village Hall is in need of interior painting of all rooms and

reviewed the bid process. Materials were provided in the Board folder.

**Board Action**

A motion was made by Trustee DeJesu and seconded by Trustee Struck to authorize the Village Administrator to enter into an agreement with Rainbow Painting for painting of the interior of Village Hall in an amount not to exceed \$5,000.

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**C. REPORT ON SOLID WASTE CONTRACT PROPOSAL**

Information was distributed with the board packet. Mr. Martin reported the Village's solid waste contract expires in September 2008. Waste Management is requesting a 5% annual increase to the total solid waste fee and no increase for yard waste collection. This amount has been provided for in the current budget. He reviewed a survey of municipal solid waste contracts noting Lake Barrington's proposed rate appears to be competitive. It would cost \$120,000 to provide recycling and garbage toting bins for all residents and would require a tax levy increase to cover the cost. Discussion was held on the collection rates and recycling toters with Board agreeing not to pursue mass purchase of said toters at this time.

President Richardson directed Mr. Martin to place the Waste Management contract on the September 2<sup>nd</sup> Board Meeting Agenda, if completed, for consideration by the Board.

**D. CONSIDERATION OF NEIGHBORHOOD BEAUTIFICATION PROGRAM CONCEPT**

Materials were provided in the Board folder. Mr. Martin reported the Community Development Committee (Trustees Raclaw and Burke) discussed the Neighborhood Beautification Initiative (NBI) and is proposing it as a grant program for the beautification of neighborhoods to the benefit of the entire Village. Mr. Martin gave an overview of the proposed program. Discussion was held on maintenance of the projects. It was concluded project organizers would be responsible for maintenance of certain types of projects like landscaping improvements.

President Richardson declared the Board had come to a consensus to direct staff to complete the program preparation and provide notice in the Fall newsletter requesting project submittals.

**E. CONSIDERATION OF ENTRYWAY SIGN LOCATIONS AND PROGRAM**

Materials were provided in the Board folder. Mr. Martin reported the Community Development Committee (Trustees Raclaw and Burke) has begun the process of locating additional entryway signage. He showed a slide show presentation of current signage and suggested logo designs. Trustee Burke recommended a graphic designer who would update the logo for \$500. Discussion was held on signage and ideas for updating the logo.

President Richardson declared the Board had come to a consensus to direct the Community Development Committee to pursue entryway signage locations and updating the logo design.

**F. CONSIDERATION OF A RESOLUTION APPROVING THE REDUCTION IN VALUE OF A PERFORMANCE AND MAINTENANCE GUARANTEE RE: NORTHPOINTE**

Mr. Martin reported NorthPointe requested a reduction in the amount of their Letter of Credit No. 361 for the NorthPointe Development performance guarantee. The Village Engineer has inspected the site and recommended reducing Letter of Credit No. 361 to \$323,985.38. The Resolution requires the new or extended irrevocable letter of credit to expire no sooner than August 15, 2009.

He reported the proposed Resolution also authorizes the Village to draw upon the \$260,000 Letter of Credit No. 360 if the Developers' required contribution for the signalization of Pepper Road at Route 14 is not made on or before September 15, 2008.

**Board Action**

A motion was made by Trustee Struck and seconded by Trustee DeJesu to pass Resolution No. 2008-R-27, A Resolution Approving the Reduction in Value of a Performance and Maintenance Guarantee Re: NorthPointe Development.

Yeas: Trustees Burke, DeJesu, Raclaw, Schaller, Struck, Vonder Haar, and  
President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. OTHER**

President Richardson announced there will be a closed session in addition to the regular Board meeting on September 2<sup>nd</sup>.

**17. ADJOURNMENT**

A motion was made by Trustee Schaller and seconded by Trustee Struck to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 9:04 p.m.

Respectfully submitted,



Loretta Peterson  
Village Clerk  
Recording Secretary