

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD OCTOBER 5, 2010**

*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, October 5, 2010, and was called to order by President Richardson at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees DeJesu, Mitchell, Raclaw, Schofield, Schaller, and President Richardson

The following members of the Board were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: No member(s) of the Board attended or requested to attend in such manner.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustee Burke

**Staff Present:** Village Administrator Martin and Village Clerk Peterson

**Others Present:** Village Attorney Bateman and Zoning Board Member Fortman

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Regular Meeting Held September 7, 2010

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, item 4A above. The voice vote was unanimous and President Richardson declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

A. Proclamation – Domestic Violence Awareness Month, October 2010.

President Richardson read the Proclamation. Board members were polled for comment; it was noted abuse of all people - women, children and men - needs to be addressed, that domestic abuse affects all socioeconomic groups, and encouragement was given to support a local organization, WINGS, that supports victims of abuse. Upon inquiry, Mr. Bateman confirmed a vote was not required for proclamations.

B. Proclamation Commemorating October 3-9, 2010 as Fire Prevention Week.

President Richardson read the Proclamation and commended the three fire districts that serve Lake Barrington.

**C. Other – Barn Stomp**

President Richardson thanked the staff and volunteers for their work. He recognized Cuba Township Road District Commissioner Tom Gooch and his staff, Lake County Sheriff and Algonquin Township Road District for their contributions.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD - NON AGENDA ITEMS**

Karen Daulton Lange, 8 Golfview Lane, announced the Barrington Bicycle Club has been re-established and spoke about its Sharing the Road program. The program encourages good stewardship of the roads, safe road usage by cyclists and vehicle drivers, and appropriate etiquette. Board members commented and questions were answered regarding intended use of roads by cyclists and Village liability as well as laws pertaining to cyclists riding abreast and spacing between cyclists and passing motorists. More information regarding the club and program can be found at [www.barringtonbikeclub.com](http://www.barringtonbikeclub.com).

*The Board proceeded with Agenda Item 9B.*

**7. CONSENT AGENDA - None**

**8. TREASURER'S REPORT:**

Mr. Purcell reported on the following:

**A. Audited Financial Statements for Fiscal Year Ending April 30, 2010**

Doug Taveirne, Partner, and Carrie Eggleston, Senior Accountant, for Dam, Snell & Taveirne, Ltd. were introduced. The report was provided with the Board folder. Mr. Taveirne distributed and presented a summary of the audit. He indicated there were no significant changes in format or accounting principles from last year. Staff was commended for keeping the books in good shape, for their quick response to auditor questions and Mr. Purcell's strong accounting skills.

**Discussion**

Upon inquiry, it was explained that because the Village contracts for many services it does not have the same pension programs as some other municipalities; the Village is in excellent financial shape and that it is hard to compare to other Villages, because they are all different; and audits are required for grant awards in excess of \$500,000. Mr. Taveirne explained what to look for when examining the monthly financial statements. According to the GFOA, municipalities should have at least six months of the budget in liquid assets. The Village has 6.5-7 months in liquid assets. Members commented on the report's understandable format and thanked staff and the auditing firm.

**B. Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act is passed annually to set the date the Tax Levy Ordinance is considered for adoption. Mr. Martin informed the Board there is a 5% increase, approximately \$14,000-\$16,000 in total.**

**C. After five months of the year, the General Fund showed a net loss of \$72,665 primarily due to non-MFT road maintenance, the total of which was partially offset by repurposed Open Space funds. The Village is looking forward to the second installment of the 2009 Real Estate taxes. Fund balances were reviewed.**

**D-E. The Accounts Payable Warrants have been reviewed and should be approved.**

**Board Action (A-E)**

A motion was made by Trustee DeJesu and seconded by Trustee Raclaw to consider by omnibus vote and:

- A. Approve and Accept the Audited Financial Statements for Fiscal Year Ending 04/30/10
- B. Approve Resolution No. 2010-R-15, a Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act
- C. Approve the Financial Statements as of 8/31/10.
- D. Pay Bills in the amount of \$ 168,903.32 as Listed on the Accounts Payable Warrant "A" Dated October 5, 2010.
- E. Pay Bills in the amount of \$ 13,137.93 as Listed on the Accounts Payable Warrant "B" Dated October 5, 2010.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: Trustee Burke

President Richardson declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A. Freier Farm Barn Stomp #2 - October 2, 2010: Highlights of the Village's second annual event were provided.
- B. BACOA – Presentation: Joyce Palmquist, Executive Director of BACOA, explained BACOA provides services for seniors and their caregivers. She thanked the Board for its prior funding support and she gave a summary of services provided to Lake Barrington residents. She distributed the Organization's Annual Report and indicated BACOA is experiencing a 12-15% decline in funding, that the organization examined cuts, and was formally requesting funding. She also talked about the PACE Dial-A-Ride program which Barrington and Cuba Townships took over in the second half of 2009. She requested consideration of a cost-sharing intergovernmental agreement with PACE and the two Townships similar to the agreement the Village had with the Village of Barrington and PACE.

**Discussion**

Board members commented on the importance of the PACE Dial-A Ride service for senior residents, commended BACOA for the high level of services they provide with the limited staff and funding they have, that the Village should consider contributions to the BACOA, and the need for volunteers. Upon inquiry, Ms. Palmquist stated the Townships are still investigating buying a bus to provide the transportation service.

*The Board returned to Agenda Item #8.*

- C. Freier Farm Master Plan Concept: An explanation was given of the process the Village is following to acquire, stabilize, renovate, and improve the Freier Farm property. Mr. Martin noted the most difficult planning issue is having only one access point as approved by Lake County Department of Transportation. Displays were presented showing the initial concept plan for the site which included, but not limited to: community garden plots, parking, sledding hill, performance gazebo, portolets, walking paths, permanent bonfire pit and gathering area. Comments were solicited at the Freier Farm Barn Stomp with the sledding hill, fire pit and forest preserve trail connection being the

- most popular ideas. The Village Property Task Force will return to a future meeting with its recommendation after they meet to review the plan. President Richardson stated he and staff met with the Lake County Forest Preserves regarding their acquisitions of the Hurd property and Lageschulte property, the latter being adjacent to the Freier Farm, to discuss a possible connection. LCFP has not developed a concept for the Lageschulte property.
- D. Road Work Update: Certain projects are not complete due to a shortage of the paint used to stripe the lanes. The Rt. 14/Pepper Road signalization project is done. Indian Trail resurfacing has begun and should be finished by mid-October, the Cuba Township Road District is proceeding with the Golfview Lane drainage project, and the engineering for Farm Trails was conducted.
  - E. Other-Tallgrass Berm: Mr. Martin has been working with the receiver to begin work on improving the landscape. He explained the work that is planned and noted the receiver is demonstrating it is acting in good faith. Upon inquiry, it was explained tree growth is being taken into consideration and that the Village included Doering Landscape as a consultant.

#### **10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Election Information: Important dates for the November 2, 2010 election and information regarding candidate petitions for the April 5, 2011 election were given.
- B. Open Burning Regulations were announced.
- C. Halloween Trick or Treat: October 31 from 3 p.m. – 8 p.m.
- D. Next Board Meeting – Wednesday, November 3 due to Election Day.
- E. Community Events: Event information was given by Ms. Peterson and Trustees Schofield and Schaller.

#### **11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Environment & Open Space (L. DeJesu): Trustee DeJesu stated the Village is one of the few communities that allow open burning and she further emphasized the open burning regulations require fires be put out by 6:00 p.m.
- C. Finance, Human Resources and Economic Development (D. Raclaw): Trustee Raclaw reported staff took the economic development consultant on a tour of the business areas and another meeting is scheduled to discuss plan development.
- D. Gated Communities (J. Schaller): Upon Trustee Schaller's inquiry, Mr. Bateman confirmed the Village cannot include LBS streets in its snow removal plan, because the streets in the gated community are private.
- E. Intergovernmental & External Relations (K. Richardson): President Richardson reported the appropriations from the State capital budget are being divided into tiers with stepped payment dates and the Village's projects may be in the first tier. Trustee Raclaw, who attended the BACOG meeting, reported CUSD 220 will be hosting a State of the School District discussion on October 28, the well water quality testing program had a high participation rate, and he noted discussion regarding area road projects.
- F. Public Safety (J. Schaller): No report.
- G. Roads and Infrastructure (A. Burke): Mr. Martin reported on this topic during his Administrator's Report.
- H. Village Hall and Grounds (C Schofield): This item was discussed during the Administrator's Report.

## **12. OLD BUSINESS**

### **A. CONSIDERATION OF REIMBURSEMENT TO THE VILLAGE FROM THE FUNDS DRAWN FROM AN EXPIRED PERFORMANCE GUARANTEE - NORTHPOINTE**

Mr. Martin noted that the Village recently called the Letter of Credit (LOC) for the Northpointe development and that Board authorization is being requested to expense moneys from these LOC funds as described in the memo provided with the Board folder.

#### **Board Action**

A motion was made by Trustee Raclaw and seconded by Trustee Schofield to authorize staff to expense funds pertaining to the completion of the Northpointe development pursuant to the development agreement.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: Trustee Burke

President Richardson declared the motion carried.

## **13. ORDINANCES-NONE**

## **14. NEW BUSINESS**

### **A. CONSIDERATION OF A RESOLUTION FOR NON-PARTICIPATION IN THE COMPLETE STREETS PROGRAM VIA IDOT FOR BIKE LANE IMPROVEMENTS ON ROUTE 14 AT KELSEY**

Mr. Martin explained the Illinois Department of Transportation is preparing for a right lane addition on westbound Route 14 to northbound Kelsey Road and the replacement of traffic signals at that location. The State's Complete Streets law requires a bike path be included in the project. The path is planned for the north side of the Route 14. The project engineer has requested a resolution stating the Village is opting out of the Complete Street bike path project and that the path is not necessary as it leads to nowhere and that the traffic volume and speeds are not conducive to bicycle traffic at this location. An eight-foot shoulder will be installed, nonetheless, but will not be delineated as a bike path. Materials were provided in the Board folder.

#### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve Resolution 2010-R-16, a Resolution regarding IDOT Bicycle/Pedestrian Improvement.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: Trustee Burke

President Richardson declared the motion carried.

**B. CONSIDERATION OF A CLEANING SERVICES CONTRACT - VILLAGE HALL**

Mr. Martin reported the Village recently terminated its cleaning services contract for poor performance and that the Village obtained three quotes for weekly Village Hall cleaning services as noted below. Materials were provided in the Board folder.

<b>Vendor</b>	<b>Monthly Quote</b>
<b>Extreme Maintenance Inc..</b>	<b>\$425</b>
Signature Cleaning Inc.	\$476
Dustbusters Inc.	\$600

**Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee DeJesu to authorize the Village Administrator to contract with Extreme Maintenance, Inc. for cleaning services as described.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson  
Nays: None  
Abstain: None  
Absent: Trustee Burke

President Richardson declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

President Richardson announced the Board would not be going into Closed Session.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION**

The Board did not enter into Closed Session.

**18. OTHER**

None

**19. ADJOURNMENT:** A motion was made by Trustee Schofield and seconded by Trustee Mitchell to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 8:53 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary