

MINUTES OF A REGULAR MEETING OF THE BOARD
OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the board of library trustees of the Barrington Public Library District was held on February 8, 2010, at 7:30 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on February 5, 2010.

Present and acting as trustees:

Richard J. Ryan, President.
Donald F. Minner, Vice President
Henry Wisniewski, Treasurer
Lawrence Jay Weiner
Barbara Pintozzi

Absent was:

Carolyn Welch Clifford

Also in attendance:

Detlev Pansch, Executive Director
Wayne Tegeder, Friends of the Library
Jerry Bohn, patron
Betty O'Grady, Staff

President Ryan called the meeting to order and appointed Ms. Pintozzi to act as Secretary Pro Tem. He welcomed the new president of the Friends, Wayne Tegeder, and patron Jerry Bohn. Mr. Bohn stated that he wished to address the board about the parking lot.

Mr. Bohn expressed his concerns about traffic safety in the library's parking lot. Mr. Bohn also commented about the traffic light at the entrance to the library. Mr. Ryan explained that IDOT controlled the light and recommended that Mr. Bohn contact IDOT.

Mr. Ryan asked if the board had any corrections or comments on the Regular Meeting minutes of January 11. There were none. Mr. Wisniewski moved, and Mr. Weiner seconded, to approve those minutes.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi
Nays: 0
Absent: Clifford
Motion CARRIED.

Under President's report, Mr. Ryan said that the Per Capita Grant was received. The total amount is \$43,015.88. Director Pansch said that the money was cut by about 16%.

Mr. Ryan had received a complaint from Richard Michi. He took books from the Schaumburg Library and returned them at the Barrington Area Library. They did not get into the van and ended up on the Barrington Area Library's shelves. Mr. Michi was hoping to get receipts.

A receipt is not a solution. The books were not checked out through the library's ILL department. There is no tracking until they are checked in at the Schaumburg Library.

Mr. Pansch said that Mr. Michi had gone directly to Schaumburg and checked his books out. They were accidently put on the Barrington Area Library's shelves. The books were found so there were no fines. Schaumburg has their books back.

Mr. Wisniewski presented the Treasurer's report. Beginning balance was \$5,771,479.29 with receipts of \$143,879.81 and expenditures of \$424,974.21, leaving a balance of \$5,490,384.89. This balance is \$818,471.48 greater than that of one year ago.

Mr. Weiner moved, and Mr. Minner seconded, to approve the financial statement and bills for payment as submitted by the Executive Director.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi

Nays: 0

Absent: Clifford

Motion CARRIED.

Mr. Pansch presented the Executive Director's report. He said there was a 16% loss from the Per Capita Grant. But the library received its payout for Sears TIF. It was \$123,964.00. This makes up for the loss.

FOIA (Freedom of Information Act) was reviewed and there is a process in place where members of the staff take online training. There will be an officer who will keep a log of FOIA requests. By the end of June we will have somebody in our office who is the officer. Ms. O'Grady is taking it, department heads are taking it. The board secretary should take it, and the board agreed to let Ms. Clifford know about this training.

A bid ad for the roof replacement was published in both the *Daily Herald* and the *Courier-Review*. This Thursday, February 11, the mandatory pre-bid

meeting will be held at 10:00 a.m. in the Conference Room. Then on February 19 the bids will be coming in.

The plans for the garage are being finalized. Electricity will be included.

Regarding the Personnel Manual, last year we changed our pay grade assignment and the Personnel Manual referred to the old salary schedule. No one is adversely affected by this. The maintenance night supervisor would be moved into the next benefit category. He would be the only one affected by this. Mr. Weiner moved, and Mr. Wisniewski seconded, to approve this change in the Personnel Manual.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi

Nays: 0

Absent: Clifford

Motion CARRIED.

Under Arts Advisory Committee, Ms. Pintozzi stated that the current exhibitor finishes on February 20.

Mr. Tegeder presented the Friends of the Library report. He stated that the Friends are gearing up for the book sale on February 20 and 21. There were a number of military-type withdrawals from the library for the sale. The Friends need another outbuilding like the garage for storage. Tables will be moved in the side room in order to make more space.

Don Klein died in December, and many of his books were donated to the library. The Friends will have a notice about this donation on the community plasma screen. Mr. Ryan said that if the money realized from the sale for his donations could be tallied, a plaque could be placed on the wall. Mr. Klein was a big supporter of the library.

There was no Old Business. Under New Business, Mr. Minner asked what the board should do about the diagonal parking suggested by Mr. Bohn. Mr. Ryan said we need to talk to the traffic engineer. Mr. Weiner recommended that the library should get a couple proposals.

Mr. Weiner moved, and Ms. Pintozzi seconded, that the board adjourn to Executive Session for discussion of a personnel matter.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi

Nays: 0

Absent: Clifford

Motion CARRIED.

Executive Session began at 7:37. It ended at 7:48. Mr. Weiner moved, and Ms. Pintozzi seconded, to return to Regular Session.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi
Nays: 0
Absent: Clifford
Motion CARRIED.

There being no further business, Mr. Weiner Moved, and Mr. Ryan seconded, to adjourn.

Ayes: Ryan, Minner, Wisniewski, Weiner, Pintozzi
Nays: 0
Absent: Clifford
Motion CARRIED.

Final adjournment was at 7:49 p.m.

Barbara Pintozzi, Secretary Pro Tem