

MINUTES OF A REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees of the Barrington Public Library District was held on July 14, 2009 at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on July 9, 2009.

Present and acting as trustees:

Richard J. Ryan, President
Carolyn Welch Clifford, Secretary
Lawrence Jay Weiner
Barbara Pintozzi

Absent were:

Donald F. Minner, Vice President
Henry G. Wisniewski, Treasurer
Denise Rouse

Also in attendance:

Detlev Pansch, Executive Director
Faye Sinnott, Friends of the Library
Betty O'Grady, staff

President Ryan called the meeting to order at 7:02 p.m. He asked for comments and/or corrections on the minutes of the Regular Meeting of June 8. There were none. Ms. Pintozzi moved, and Ms. Clifford seconded, to approve the minutes of the Regular Meeting of June 8 as presented.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED.

The board reviewed the minutes of the Executive Session of June 8. Ms. Pintozzi moved, and Mr. Ryan seconded, to approve those minutes and release them for public viewing.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED.

Mr. Ryan advised that Citizens for Conservation had approached him about starting the rain garden at the library. He stated that an agreement is needed before any work can be done. The site chosen is just off the corner of the building on Route 14 south of the driveway.

There is a locust tree there, leaning toward the building. Citizens for Conservation wants to have a sunshine rain garden and they are willing to pay for it. Mr. Ryan will contact the group to arrange more discussion.

The board reviewed Ordinance 2009-4, the Tentative Combined Budget and Appropriation Ordinance. The Budget, Finance and Levy Committee met on July 6 and recommended approval.

Mr. Ryan moved, and Mr. Weiner seconded, to hold the Public Hearing on Ordinance 2009-4 on September 14 at 7:00 p.m.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED.

Mr. Ryan moved, and Mr. Weiner seconded, to tentatively approve Ordinance 2009-4, the Tentative Budget and Appropriation Ordinance.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED.

The board reviewed Resolution 2009-2 authorizing library district non-resident cards. Ms. Clifford moved, and Ms. Pintozzi seconded, to approve Resolution 2009-2.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED.

Mr. Weiner presented the Treasurer's report in the absence of Mr. Wisniewski. Beginning balance was \$4,471,740.31, receipts were \$1,336,292.08 and expenditures \$449,138.53, leaving an ending balance of \$5,358,893.86. This ending balance is \$28,459.15 greater than that of one year ago.

Mr. Ryan moved, and Ms. Clifford seconded, to accept the Treasurer's report and approve bills for payment as submitted by the Executive Director.

Ayes: Ryan, Clifford, Weiner, Pintozzi
Nays: 0
Absent: Minner, Wisniewski, Rouse
Motion CARRIED.

Mr. Ryan stated that in the President's report he had inadvertently forgotten to state that changes were made in committee assignments. Mr. Weiner had been placed on many committees and was removed from the Outreach Committee. Instead he will serve on the Audit Committee. Mr. Ryan moved, and Mr. Weiner seconded, to accept the new roster.

Ayes: Ryan, Clifford, Weiner, Pintozzi
Nays: 0
Absent: Minner, Wisniewski, Rouse
Motion CARRIED.

Under Audit Committee, it was agreed that Ms. O'Grady will call or email the committee members when the records are ready for review.

Under Arts Advisory Committee, Ms. Pintozzi reported that the last artist reception was very successful. The committee has all its pieces in place.

Under Budget, Finance and Levy Committee, the committee met and drafted the working budget. It was presented to the whole board for approval. Mr. Weiner moved, and Mr. Ryan seconded, to adopt the working budget as presented.

Ayes: Ryan, Clifford, Weiner, Pintozzi
Nays: 0
Absent: Minner, Wisniewski, Rouse
Motion CARRIED.

Mr. Pansch presented the Executive Director's report. He said the summer tragedy had occurred. The cast iron sewage pipe is cracked and must be replaced. The plumber promises it will be ready by the end of Tuesday, July 14.

Mr. Pansch presented an update on the criminal background check. Approximately 85 student volunteers work at the library for an average of 15 hours per student. They work for a short time.

With the adult volunteers, about 1/3 of them are long-term. Last year there were 38 adult volunteers, each working an average of 32 hours. When calculating the cost for criminal background checks for 85 students and 25

adults, it would cost about \$2,840.00 a year. Mr. Pansch listed what volunteers usually do in each department.

The board questioned whether homebound volunteers receive money for using their cars to deliver materials. They do not. Another question was whether the library makes sure that the drivers have insurance. It does not.

Mr. Pansch said his opinion would be not to keep the students if we do criminal background checks on them; and keep the adults, if they are long term. Another idea was to have the volunteer sign a form stating that we MAY conduct a criminal background check. Having a character reference was also discussed. Mr. Pansch noted that he was leaving on vacation and may not have additional material ready in time for the August Regular Meeting.

Under personnel policy, Ms. Clifford was asked to draft something based on the discussion at the last meeting. One line was removed: "Each employee must agree to a criminal background check."

Ms. Clifford said she was not convinced that the library had the authority.

Mr. Pansch stated that what he had was based on what the attorney and Aurico Reports said.

Ms. Clifford said that we may not have flexibility. Do we need to highlight that we are having a criminal background check or what the purpose is--what we are going to do with it?

Mr. Weiner suggested the wording "Employment is subject to a criminal background check." He suggested adding "Any felony during the last seven years" and then incorporating subsection C.

Ms. Clifford suggested following the code. Any felony and you could incorporate it--any conviction or any felony. We could summarize what the statutes are.

Mr. Weiner recommended "any conviction" not "anything."

Ms. Clifford will edit the employee hiring section. When the draft is redone by Ms. Clifford, it will be sent to the library attorney, Michael Duggan, at Klein, Thorpe & Jenkins, Ltd.

A discussion followed on the need for a storage shed to house the new John Deere tractor and other maintenance equipment. Russell Sanders had selected a storage shed which could be placed in the upper parking lot in a two-slot parking area.

After discussion, the board agreed to table the decision on the shed pending investigation for something more in keeping with the look of the building.

Ms. Sinnott reported for the Friends of the Library. \$11,000.00 was earned at the book sale held on June 27 and 28. The bag sale on Sunday was successful. It helps reduce the amount of books remaining after the sale. Media materials were moved to the Zimmerman Room at this sale; old and rare books were sold in the Meeting Room. Between book sales, eBay sales are going well.

The Friends approved approximately \$22,000.00 in gifts to the library.

Ms. Sinnott attended the ALA Conference on Saturday, July 11. The Friends are now part of ALTAFF, a group emphasizing advocacy. It is a subdivision of ALA that combines Friends and trustees.

Mr. Ryan spoke about providing an annual report available for patrons. It would contain interesting statistics about the library. He thought that perhaps the Friends could help with circulation of the report.

There was no Old Business. Under New Business, Ms. Pintozzi noted that there is no shade in the parking lot since the trees were removed. Mr. Ryan suggested using the money received from the Village for tree removal to purchase a few trees.

The board decided to table the tree purchase until it is known what will be done with the building and the parking lot. Mr. Pansch said he would discuss the matter with Damgaard Landscaping to learn which trees would provide shade.

Under Communications, Director Pansch received a complimentary letter from a patron. Another patron sent an email stating that the new website is unfriendly. Rose Faber, Head of Adult Services, had offered to talk to the patron but was rebuffed.

Mr. Ryan noted that an Executive Session was on the agenda to discuss employee compensation, but he would rather not hold one with only four board members present. Mr. Weiner moved, and Mr. Ryan seconded, to adjourn.

Ayes: Ryan, Clifford, Weiner, Pintozzi

Nays: 0

Absent: Minner, Wisniewski, Rouse

Motion CARRIED. Adjournment was at 8:31 p.m.

Carolyn Welch Clifford, Secretary

