

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on October 13, 2014, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on October 9, 2014.

Present and acting as trustees were:

Carolyn Welch Clifford, Vice President
Barbara Pintozzi, Secretary
Carrie F. Carr
William J. Pizzi
Richard J. Ryan, President Emeritus

Absent was:

Donald F. Minner, President
Henry G. Wisniewski, Treasurer

Also in attendance were:

Detlev Pansch, Executive Director
Shaun Kelly, Engberg Anderson
Steve Larson, Ehlers & Associates
Cheryl Riendeau, Staff
Mr. Bob Webb, BETA

Vice President Clifford conducted the meeting in the absence of President Minner. She called the meeting to order and acknowledged our guests. There were no public comments.

Vice President Clifford asked if there were questions on the minutes of the Regular Meeting and Public Hearing of September 8, 2014. There were none. Mr. Ryan moved, and Ms. Pintozzi seconded the motion to approve the minutes of the September 8 meeting as presented.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Minner, Wisniewski
Motion: CARRIED.

Vice President Clifford then asked if there were questions on the minutes of the October 6, 2014 Special Meeting. There were none. Ms. Pintozzi moved, and Mr. Ryan seconded the motion to approve the minutes of the October 6 meeting as presented.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Minner, Wisniewski
Motion: CARRIED.

Shaun Kelly from Engberg Anderson gave a presentation on the repairs needed on the sloped roofs. One year ago, Engberg Anderson conducted a capital improvement study to categorize and prioritize library projects. The sloped roofs were recommended to be a priority due to active leaks. In August 2014, Engberg Anderson prepared bid documents and accepted bids for these roof repairs. The bids received were over budget, so Engberg Anderson reviewed all bids in detail.

Mr. Kelly presented two options for dealing with the roof repairs as bid: increase the budget or scale back the project. There was a discussion on the priority and timing of the roof repairs in order to protect the interior of the renovated building. Mr. Pizzi moved to accept the increased budget for roof repairs as presented by Mr. Kelly, and award the roofing contract of \$288,700 to the lowest bidder, Weatherguard Roofing. Mr. Ryan seconded the motion.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Minner, Wisniewski
Motion: CARRIED.

Mr. Kelly then left the meeting.

Mr. Pizzi presented the Treasurer's report in Mr. Wisniewski's absence. Beginning balance was \$5,197,461.17 with receipts of \$1,542,168.31 and expenditures of \$376,949.69; leaving an ending balance of \$6,362,679.79. This ending balance is \$4,105,252.19 less than that of one year ago. Mr. Ryan moved and Ms. Carr seconded a motion to approve the Treasurer's Report and bills for payment as presented.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Minner, Wisniewski
Motion: CARRIED.

Director Pansch reported on the remaining final payout reserves.

The Budget, Finance and Levy Committee reported on their meeting of October 6, 2014. The Committee invited Steve Larson, Ehlers & Associates, to the meeting to discuss financial projections. Mr. Larson updated his previous projections, done in 2013, with actual numbers from FY2013 and FY2014, along with the budget for FY2015. Operating Revenue was projected through 2020 given assumptions on the CPI, property taxes and levy percentages. Mr. Larson gave an overview of the library's projected financial position and answered questions from the Trustees. The Trustees thanked Mr. Larson and he left the meeting. Vice President Clifford then moved to set the 2014 levy at \$6,675,370, which is 2% over the previous years' extension. Mr. Ryan seconded the motion.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan
Nays: 0
Absent: Minner, Wisniewski
Motion: CARRIED.

Vice President Clifford set the date for adopting the 2014 levy at the Regular Meeting of November 10, 2014.

Director Pansch reported on the promotion of Ryann Uden to Head of Operations, and the promotion of Aly Prchal to the Head of Youth Services. The Board congratulated Ryann and Aly.

One of the library's upcoming goals is to assess our customer service and service points in the building. Vice President Clifford has received many nice compliments about the library staff. Mr. Ryan commented on how great our staff is and added a thank you to Tom Nielsen for the update to TrusteeNet. Vice President Clifford also remarked on the wonderful job our web programmer is doing.

There being no further business, Mr. Ryan moved, and Ms. Carr seconded, to adjourn.

Ayes: Clifford, Pintozzi, Carr, Pizzi, Ryan

Nays: 0

Absent: Minner, Wisniewski

Motion: CARRIED.

Adjournment was at 8:03 p.m.



Secretary