

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on January 11, 2016, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on January 8, 2016.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Peters
William J. Pizzi
Denise Tenyer

Also in attendance were:

Detlev Pansch, Executive Director
Donna Searle, Staff

President Minner called the meeting to order. President Minner asked if there were questions on the minutes of the Regular Meeting of December 14, 2015. There were none. Mr. Minner moved to approve the minutes of the December 14 meeting as presented. Ms. Tenyer seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Motion: CARRIED.

Executive Session minutes were reviewed for August 31, 2009; November 23, 2009; December 14, 2009; February 8, 2010; July 14, 2014; September 14, 2015; and October 26, 2015. Executive Session minutes are reviewed every six months. Recordings are retained for eighteen months, or a longer period of time if there should be pending litigation. Ms. Clifford moved to keep the Executive Minutes closed and to authorize destruction of recordings through February 8, 2010.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Motion: CARRIED.

Ms. Carr presented the Treasurer's report. Beginning balance was \$5,481,132.94 with receipts of \$311,841.44 and expenditures of \$450,889.45; leaving an ending balance of \$5,342,084.93. This ending balance is \$852,540.52 more than that of one year ago. Mr. Pizzi moved to approve the Treasurer's Report and bills for payment as presented. Ms. Tenyer seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Pizzi, Tenyer
Nays: 0
Motion: CARRIED.

Ms. Carr discussed a proposal to improve the reporting of monthly revenue and expenses in order to show the figures in more real time. Director Pansch discussed inviting Steve Larson of Ehlers and Associates, a financial planning firm, to a future meeting. Ms. Clifford asked if the company could speak to the Board about standards and practices regarding what cash balances should be versus expenditures. The Board also discussed asking the company to speak about the budget and tax levy.

Ms. Carr and Director Pansch reported that they had reviewed proposals to have a consultant review the audit. This would allow the auditor to issue a management letter that contained no deficiencies. Ms. Clifford would like to hear from Ehlers and Associates at a future meeting about what other government entities do regarding this subject. Ms. Clifford also suggested investigating what other local governments the consultant works with, in order to provide due diligence. The Board agreed to consider the idea and discuss it at a future meeting.

Director Pansch noted that circulation statistics of e-resources is up to thirteen percent of total circulation. The e-resource budget is now up to fifteen percent of the material resources budget. This more closely mirrors the real world. The Barrington Area Library continues to proactively change with the world. Librarians continue to work more in the field with both community and business outreach.

In other news, Director Pansch reported that the new library van will enter production in February. Ms. Pintozzi questioned what vehicle was being used in the meantime. Director Pansch responded that deliveries are currently being made using a rental van.

Director Pansch discussed the Barrington Creates event in February, with various interesting activities throughout the month.

In old business, Mr. Pizzi asked if there was any additional information regarding artist Eric Rieger's art display in the library atrium. Director Pansch stated that Karen McBride, Public Information Manager, was communicating with the artist.

In new business, Ms. Carr mentioned she had had a conversation with a member of the Barrington High School Fine Arts Committee regarding displaying student art projects. Director Pansch asked Ms. Carr to have someone from the committee contact him to discuss the subject.

President Minner asked about library usage for teachers who teach within the Barrington Library district but reside outside of the district. Director Pansch responded that there are many options for teachers to use the library. The Barrington Library provides a School Book Bag program as an outreach service for schools within the library district. A teacher may contact the library regarding a unit of study. Library staff will provide supplementary materials and arrange for delivery and pick up of materials. In addition, a school district, as a government entity, is able to apply for a library card. A teacher may also register their personal local library card as a reciprocal borrower at the Barrington Library. Ms. Tenyer commented that that Book Bag delivery program provides a great service to schools and teachers.

There being no further business, Ms. Pintozzi moved and Ms. Carr seconded the motion to adjourn.

Ayes: Minner, Clifford, Wisniewski, Pintozzi, Carr, Pizzi, Ryan

Nays: 0
Motion: CARRIED.

Adjournment was at 8:05 p.m.


Secretary